

**Shelby County Fiscal Court  
Meeting Agenda  
March 4, 2025 6:00 pm  
Shelby County Courthouse  
501 Main Street  
Shelbyville, KY 40065**

1. Call Meeting to Order. – **Dan Ison, Judge Executive**
2. Roll Call. – **Tony Harover, County Clerk**
3. Motion to approve the Minutes from February 18, 2025. – **Dan Ison, Judge Executive**
4. Motion to approve Budget Transfers. – **Sheila McGee, County Treasurer**
5. Motion to approve Cash Transfers. – **Sheila McGee, County Treasurer**
6. Motion to approve Bill List. – **Sheila McGee, County Treasurer**
7. Acknowledgement of Pre-Approved Payroll & Claim expenses issued in February, 2025, Payroll with registers 2/6/2025 & 2/20/2025. – **Sheila McGee, County Treasurer**
8. Presentation of Credit Card Refunds for Departments. – **Sheila McGee, County Treasurer**
9. Motion to issue incentive payment in the amount of \$1,288.17 to Jailer, Sandra Ashcraft for completion of her 40 hours of training for calendar year 2024 – **Dan Ison, Judge Executive**
10. County Clerk Final Settlement and Excess Fees, Motion to Accept a Check for Excess Fees from the County Clerk. – **Tony Harover, County Clerk**
11. Motion to approve an increase of obligated amount for ARPA Application #2023-14 from \$2,000,000.00 to \$2,039,859.47. – **Danny Eades, Magistrate**
12. Motion to approve Judge Executive to execute an MOU contract with Shelby County Fiscal Court and the Multi-Purpose Community Action Agency to execute the Community Disaster Fund Initiative. – **Chris Spaulding, EMA/911 Director**
13. Motion to approve Judge Executive to execute a contract with Shelby County Fiscal Court and Spray-Tec to perform thermal infrared survey of Detention Center roof in the amount of \$1,750.00. – **Willie Lucas, Project Manager**

14. Motion to approve Judge Executive to execute a contract with Autonomy Today, LLC and the Shelby County Detention Center for Cadmus Logging software and equipment commencing February 26, 2025 through February 26, 2027. Cadmus is used to perform mandatory headcounts throughout the day in the facility. This has no financial impact on Fiscal Court as the bills are paid through the Jail Commissary account. This contract has been reviewed by the Jailer and changes were made as requested. – **Sandra Ashcraft, Jailer**
15. Motion to solicit bids for a new vehicle for Judge Executive. – **Dan Ison, Judge Executive**
16. Motion to Approve a Second Reading of Ordinance No. 03-04-01, Series 2025 repealing Shelby County Code of Ordinance No. 07-20-05 and Simultaneously Enacting a New Ordinance Addressing Nuisances in Shelby County, Kentucky. – **Gene Witt, Magistrate**
17. Motion to Approve Second Reading of Ordinance No. 03-04-02, Series 2025 Enacting and Adopting A Supplement To The Code of Ordinances of the County of Shelby, Kentucky. – **Carrie McIntyre, County Attorney**
18. Motion to approve reappointment of Gary Walls to the Tourism Board. New term will expire on June 30, 2028. - **Dan Ison, Judge Executive**
19. Motion to approve reappointment of Bethany Smith to the Tourism Board. New term will expire on June 30, 2028. – **Dan Ison, Judge Executive**
20. Motion to approve the appointment of Gabriella “Gabby” Gallrein to the Tourism Board to finish the position vacated by Jeanette Auman. Term to begin immediately and expire on June 30, 2027. – **Dan Ison, Judge Executive**
21. Human Resources. – **Dan Ison, Judge Executive**

#### **Detention Center**

- Motion to approve Policy and Procedure updates to the Shelby County Detention Center Policy and Procedure Manual to satisfy the annual requirement from the Department of Corrections to have the manual updated and approved per KAR 7:020 (1)(4).
- Motion to approve the Quick Reference Guide for Policies and Procedures that coincides with the Detention Center Policy and Procedure Manual.

#### **EMS**

- Motion to approve Full-Time new hire **Rebecka Griffin**, as EMT, with an annual salary of \$53,200.00. This is aligned with our pay scale for 2 years’ experience. Motion to approve position and pay rate to be effective 3/5/2025.

- Motion to approve Full-Time new hire **Melanie Blanka**, as EMT, with an annual salary of \$51,700.00. This is aligned with our pay scale for zero years of experience. Motion to approve position and pay rate to be effective 3/5/2025.
- Motion to approve Part-Time new hire **Rebecca Sutherland**, as Paramedic, with a pay rate of \$20.00/hr. This is aligned with our pay scale for zero years of experience. Motion to approve position and pay rate to be effective 3/5/2025.
- Motion to approve reclassification of **Martina King**, from Part-Time EMT to Part-Time Paramedic with an hourly rate of \$20.00/hr. with an effective date of 3/14/2025.
- Motion to approve reclassification of **Jordan Allen**, from Part-Time EMT to Part-Time Paramedic with an hourly rate of \$20.00/hr. with an effective date of 3/14/2025.
- Motion to approve reclassification of **Lily Jaminet**, from Part-Time EMT to Part-Time AEMT with an hourly rate of \$17.00/hr. with an effective date of 3/14/2025.

22. Magistrates Report.

23. Adjournment.

**Note: If there is need for specific accommodation, including auxiliary aids, contact Mike Cox, ADA Coordinator of the Shelby County Judge Executive's office at (502) 633-1220 at least one week prior to the meeting so that suitable arrangements can be considered for the delivery of the service or attendance requirement prior to the activity.**