

**Shelby County Fiscal Court
Meeting Agenda
October 3, 2023 6:30 p.m.
Shelby County Courthouse
501 Main Street
Shelbyville, KY 40065**

1. Call Meeting to Order. – **Dan Ison, Judge Executive**
2. Roll Call. – **Tony Harover, County Clerk**
3. Motion to approve the Minutes from September 19, 2023. – **Dan Ison, Judge Executive**
4. Motion to approve the Budget Transfers. – **Sheila McGee, County Treasurer**
5. Motion to approve the Cash Transfers. – **Sheila McGee, County Treasurer**
6. Motion to approve the Bill List. – **Sheila McGee, County Treasurer**
7. Acknowledgement of Pre-Approved Payroll & Claim expenses issued in September 2023, Payroll with registers (9/7/2023 & 9/21/2023). – **Sheila McGee, County Treasurer**
8. Motion to approve Judge Executive to execute contract between the Commonwealth of Kentucky and the Department of Local Government with the Shelby County Fiscal Court for the Jail Arraignment Equipment Grant. – **Dan Ison, Judge Executive**
9. Shelby County Extension Homemaker’s Week Proclamation. – **Dan Ison, Judge Executive**
10. Motion to accept sole bid ARPA Application 2023-05 Courthouse Electric. – **Danny Eades, Magistrate**
11. Human Resources. – **Dan Ison, Judge Executive**

DISPATCH

1. Acknowledgement of full-time new hire, **Kristin Benedict**, as Telecommunicator with a pay rate of \$24.50/hr. Motion to approve pay rate to be effective 10/15/2023.
2. Acknowledgement of full-time new hire, **Lori Ebel**, as Telecommunicator with a pay rate of \$24.50/hr. Motion to approve pay rate to be effective 10/13/2023.

POLICY AND PROCEDURE MANUAL – DETENTION CENTER

1. Acknowledgement of the new Policy and Procedures Manual for the Shelby County Detention Center to be reviewed by fiscal court. This manual will replace any previous Policy and Procedure Manuals. There will be a request on the next fiscal court meeting agenda to approve the new manual after Magistrates have had the opportunity to review.

CORONER

1. Acknowledgement of part-time new hire, **Ron Meeh**, as Coroner Transporter with a pay rate of \$15.90/hr. Motion to approve pay rate to be effective 10/4/2023.

ROAD DEPARTMENT

1. Motion to approve reclassification of full-time Operator I, **Julie Riley**, to full-time Operator II with a pay increase of \$1.00/hr. increasing pay rate from \$20.49/hr. to \$21.49/hr. Motion to approve reclassification and pay increase to be effective 9/29/2023.

DETENTION CENTER

1. Acknowledgement of full-time new hire, **Peyton Reed**, as Deputy Jailer with a pay rate of \$18.00/hr. Motion to approve pay rate to be effective 10/4/2023.
2. Motion to approve Maintenance Tech II – Jail job description to be effective 10/4/2023.
3. Motion to approve Maintenance Tech III – Jail job description to be effective 10/4/2023.
4. Acknowledgement of reclassification of full-time Maintenance Tech III, **Rick Cook**, to full-time Maintenance Tech II – Jail with no pay rate change. Reclassification is due to employee not having the proper certifications to be placed under the Maintenance Tech III job. (This issue was found by HR when reviewing all County job descriptions and HR contacted the Jail to make the necessary changes/updates to correct this issue.) Employee will be working on accomplishing the certifications needed to be reclassified to a Maintenance Tech III with the understanding there will be no pay increase at that time. Motion to approve reclassification to be effective October 13, 2023.

12. Magistrates Report.

13. Adjournment.

Note: If there is need for specific accommodations, including auxiliary aids, contact Sandra Ashcraft, ADA Coordinator of the Shelby County Judge Executive’s office at (502) 633-1220 at least one week prior to the meeting so that suitable arrangements can be considered for the delivery of the service or attendance requirement prior to the activity.

