

**Shelby County Fiscal Court
Meeting Agenda
June 20, 2023 10:00am
Shelby County Courthouse
501 Main Street
Shelbyville, KY 40065**

1. Call Meeting to Order. – **Dan Ison, Judge Executive**
2. Roll Call. – **Tony Harover, County Clerk**
3. Motion to approve the Minutes from June 6, 2023. – **Dan Ison, Judge Executive**
4. Motion to approve the May 2023 Financial Statement. – **Sheila McGee, County Treasurer**
5. Motion to approve Budget Transfers. – **Sheila McGee, County Treasurer**
6. Motion to approve Cash Transfers. – **Sheila McGee, County Treasurer**
7. Motion to approve Bill List. – **Sheila McGee, County Treasurer**
8. Motion to approve first reading of Reapportionment Committee Document. – **Jeff Bell**
9. Motion to approve update of the Shelby County Fiscal Court Procurement Procedures. – **Sheila McGee, County Treasurer**
10. Motion to approve update of the Shelby County Bidding Procedures. – **Sheila McGee, County Treasurer**
11. Motion to approve Judge/Executive to execute a Facility Agreement between the Shelby County Fiscal Court and the Simpsonville Fire Department regarding housing of Shelby County Station 3 EMS. – **Joey Riddle, Magistrate**
12. Motion to approve Judge/Executive to execute a Lease Extension between the Shelby County Fiscal Court and Check Property Group LLC regarding the 400 foot-guyed tower located on Jephtha Knob Rd., Shelbyville, KY 40065. – **Dan Ison, Judge Executive**
13. Motion to approve Updated Shelby County Detention Center Policies and Procedures for 2023. – **Darrell Cox, County Jailer**
14. Motion to approve a direct refund to the credit card of Katie and Jamie Pryor in the amount of \$1.04 for Occupational Tax initial online credit card testing of igov services payment software. – **Rusty Newton, Occupational License Administrator**

15. Motion to accept Bid Result for 2023-2024 KACo Online Salt Auction. Suggested bid is with IBG Magic of Kentuckiana Salt for \$114.50 per ton. – **Lawrence Blackaby, Road Supervisor**
16. Motion to approve the appointment of Dick Miller to the Shelby County Suburban Fire District for another four-year term. Term will commence July 1, 2023 and expire June 30, 2027. – **Dan Ison, Judge Executive**
17. Human Resources. – **Dan Ison, Judge Executive**

ANNUAL RENEWALS

1. Motion for approval for County Judge Executive to sign Worker’s Compensation policy renewal for 2023-2024 fiscal year.
2. Motion for approval for County Judge Executive to sign the annual Kentucky Department of Worker’s Claims Drug-Free Workplace Renewal Affidavit.

EMPLOYEE HANDBOOK CHANGES

1. Motion for approval of changes to the Shelby County Fiscal Court Employee Handbook. Copies of all requested changes have been provided to the magistrates.

JOB DESCRIPTIONS

1. Motion to approve County Job Descriptions. – **Sandra Ashcraft, Human Resources Manager**

CJE OFFICE

1. Motion to approve job description for County Judge Executive Clerk position.
2. Acknowledgement of part-time new hire, **Linda Sea**, as CJE Clerk with a pay rate of \$16.50/hr. Motion to approve pay rate to be effective 7/3/2023.

DETENTION CENTER

1. Acknowledgement of full-time new hire, **Sara Webb**, as Deputy Jailer with a pay rate of \$16.00/hr. Motion to approve pay rate to be effective 6/21/2023.

18. Magistrates Report.

19. Adjournment.

Note: If there is need for specific accommodations, including auxiliary aids, contact Sandra Ashcraft, ADA Coordinator of the Shelby County Judge Executive’s office at (502) 633-1220 at least one week prior to the meeting so that suitable arrangements can be considered for the delivery of the service or attendance requirement prior to the activity.