

**SHELBY COUNTY FISCAL COURT AGENDA
MARCH 15TH, 2022**

1. Call Meeting to Order- **Dan Ison, Judge/Executive**
2. Review and Approval of March 1st, 2022, Minutes- **Dan Ison, Judge/Executive**
3. Motion to Approve Budget Transfers-**Sheila McGee, County Treasurer**
4. Motion to Approve February 2022 Financial Statement- **Sheila McGee, County Treasurer**
5. Motion to Approve Cash Transfers- **Sheila McGee, County Treasurer**
6. Motion to Approve County Invoices- **Sheila McGee, County Treasurer**
7. Advise Court of Bank Transfer from Commonwealth Bank to Stock Yards Bank & Trust-
Sheila McGee, County Treasurer
8. Motion for Approval to Remove Sherri Bridgewaters from Republic Bank (Payroll) Business Online Banking and Add Samantha Montgomery- **Sheila McGee, County Treasurer**
9. Presentation of Jail Budget FY 2022-2023- **Darrell Cox, Jailer**
10. Motion to Approve the Roadside Inmate Work Crews Contract the Period of July 1st, 2022, through June 30th, 2024- **Dan Ison, Judge/Executive**
11. Motion to Approve the Substance Abuse Program (SAP) for Males- **Dan Ison, Judge/Executive**
12. Motion to Approve Change Order for Roof Review- **Austin Dupre, Project Manager**
13. Motion to Introduce a First Reading of an Ordinance Repealing Ordinance Shelby County Code of Ordinances Chapters 91: Adoption of Administrative Code, and Simultaneously Enacting an Ordinance Adopting a New Administrative Code for Shelby County, Kentucky- **Hart Megibben, County Attorney**

14. Motion to Introduce a First Reading of the new Administrative Code- **Hart Megibben, County Attorney**

15. Motion to Approve Personnel Items- **Dan Ison, Judge/Executive**

Review and Approval of the Following Job Descriptions:

- Administrative Assistant (CJE)- Salary range update from \$13-\$17 to \$15-\$19/hr.
- Occupational License Admin-Salary range update and updated job duties.
- ABC Control Officer-Newly created description because there was not one.
- Building Inspector Admin P/T-Needs approved to be filed with County Clerk's Office.
- Telecommunicator Shift Supervisor- Needs approved to be filed with County Clerk's office.
- Solid Waste Director- Needs approved to be filed with the County Clerk's Office.
- Facility Supervisor- Needs approved to be filed with the County Clerk's Office.
- Administrative II- Needs approved to be filed with the County Clerk's Office.
- Administrative III- Needs approved to be filed with the County Clerk's Office.
- Litter Abatement Tech P/T-Salary range update.
- Jailer-Mayor-Created new job description and salary range update.
- Jailer-Lieutenant-Created new job description and salary range update.
- Jailer-Captain-Created new job description and salary range update.
- Jailer-Sergeant-Created new job description and salary range update.
- Deputy Jailer-Created new job description and salary range update.
- Executive Administrative Assistant Jail-Created new job description and salary range update.
- Receptionist P/T Jail- Created new job description.

- Captain-EMT-Training Coordinator-Needs approved to be filed with the County Clerk's Office.

SHERIFF:

- Acknowledgement of part-time AOC Officer, **Janice Reed**, and approval of pay rate of \$11.50/hr., position and pay rate effective 3/1/2022.

DETENTION CENTER:

- Acknowledgement of full-time Deputy Jailer, **Shelli Mobley**, and approval of pay rate of \$15.00/hr., position and pay rate effective 3/2/2022.
- Acknowledgement of full-time Deputy Jailer, **Jeremy Shacklett**, and approval of pay rate of \$15.00/hr., position and pay rate effective 3/9/2022.
- Acknowledgement of full-time Deputy Jailer, **Jesse Valencia**, and approval of pay rate of \$14.00/hr., position and pay rate effective 3/9/2022.
- Rescind the reclassification of full-time EMT, **Macey Clifton**, to part-time EMT. She will remain as a full-time EMT with no lapse in employment.

16. Committee Report

17. Adjournment

Note: If there is need for specific accommodations, including auxiliary aids, contact Sandra Ashcraft, ADA Coordinator of the Shelby County Judge Executive Office, at (502) 633-1220 at least one week prior to the meeting so that suitable arrangements can be considered for the delivery of the service or attendance requirements prior to the activity.

