

**Shelby County Fiscal Court  
Meeting Agenda  
March 5, 2024 6:30 p.m.  
Shelby County Courthouse  
501 Main Street  
Shelbyville, KY 40065**

1. Call Meeting to Order. – **Dan Ison, Judge Executive**
2. Roll Call. – **Tony Harover, County Clerk**
3. Motion to approve the Minutes from February 20, 2024. – **Dan Ison, Judge Executive**
4. Motion to approve Budget Transfers. – **Sheila McGee, County Treasurer**
5. Motion to approve Cash Transfers. – **Sheila McGee, County Treasurer**
6. Motion to approve Special Cash Transfer of \$9,000.00 from General Fund to Jail Fund. – **Sheila McGee, County Treasurer**
7. Motion to approve Bill List. – **Sheila McGee, County Treasurer**
8. Acknowledgement of Pre-Approved Payroll & Claim expenses issued in February, 2024, Payroll with registers (2/8/2024 & 2/22/2024). - **Dan Ison, Judge Executive**
9. Proposed expansion of County Clerk office for staffing and personnel. – **Tony Harover, County Clerk**
10. Motion to approve \$500.00 donation for the annual Bagdad Days. – **Dan Ison, Judge Executive**
11. Motion to approve the release of ARPA funds for below application request received, reviewed, and approved by the Special Fund Committee. – **Danny Eades, Magistrate**
  - #2023-15 – Communication Equipment – Shelby County Suburban Fire District – (\$384,000.00)
12. Motion to approve request to solicit bids for the below ARPA application. – **Danny Eades, Magistrate**
  - #2023-15 – Communication Equipment – Shelby County Suburban Fire District – (\$384,000.00)
13. Motion to approve sole bid for the below ARPA application. – **Danny Eades, Magistrate**
  - #2023-13 – New Heat & Air Units – Detention Center from Comfort Systems USA in the amount of \$692,000.00.

14. Motion to approve changed payment plan for below ARPA application. – **Danny Eades, Magistrate**
  - #2023-14 – Radio Infrastructure – EMA. Payment plan has changed from 70/30 to 70/20/10.
15. Motion to approve Judge Executive to execute Contract/Statement of Work between Shelby County Fiscal Court/Shelby County EMA and RCS Communications regarding ARPA application #2023-14 – Radio Infrastructure – EMA. – **Danny Eades, Magistrate**
16. Acknowledgement to Fiscal Court to reopen the application process for OPIOID Funds to any Shelby County Government/Quasi Government by the Special Funds Committee for remaining unobligated funds received to date. – **Danny Eades, Magistrate**
17. Motion to approve the Judge Executive to enter into an agreement with Granicus Software Company to be utilized by the Shelby County Occupational License Administrator for Short Term Rental/Transient Room Tax compliance. – **Dan Ison, Judge Executive**
18. Motion to approve second reading of Ordinance Enacting and Adopting A Supplement To The Code of Ordinances of the County of Shelby, Kentucky. – **Carrie McIntyre, County Attorney**
19. Motion to approve transfer of surplus vehicle, 2010 Ford Explorer VIN 1FMEU7D81AUA48762, from Sheriff Office to Road Department. – **Lawrence Blackaby, Road Department**
20. Motion to approve installation of new entrance sign for Clear Creek Park. – **Brock Lisby, Magistrate**
21. Motion to approve the name change of Shelby Trails to Shelby Trails Horse Park. – **Brock Lisby, Magistrate**
22. Motion to approve the removal of blue lights from all Jailer vehicles per KRS 189.920(6). – **Dan Ison, Judge Executive**
23. Human Resources. – **Dan Ison, Judge Executive**

#### **COUNTY JUDGE EXECUTIVE**

- Motion to approve new job description for Special Projects Director. This job description will replace the previous Project Manager job description. Job description to be effective 3/1/2024.
- Motion to approve reclassification of full-time Project Manager, **Willie Lucas**, to full-time Special Projects Director with an annual salary of \$53,000.00/year. Motion to approve reclassification and salary to be effective 3/1/2024.

- Motion to approve job description for Human Resources Director. Job description to be effective 3/6/2024.

#### **DISPATCH**

- Acknowledgement of part-time new hire, **Kaitlyn Howard**, as E911 Dispatcher II with a pay rate of \$24.00/hr. Motion to approve pay rate to be effective 3/6/2024.

#### **DETENTION CENTER**

- Reading of Retirement Letter from **Darrell Cox**, as Jailer, effective 3/31/2024.
- Appointment of **Sandra Ashcraft**, as Jailer, effective 4/1/2024 per KRS 63.220.
- Acknowledgement of full-time new hire, **Ronald Dearborn**, as a Deputy Jailer with a pay rate of \$18.00/hr. Motion to approve pay rate to be effective 3/6/2024.

#### **CLOSED SESSION**

- Motion to approve Closed Session as pursuant to KRS.61.810(1)(f) – Personnel matter.
- Motion to approve re-entry from Closed Session.

24. Magistrates Report.

25. Adjournment.

**Note: If there is need for specific accommodations, including auxiliary aids, contact Sandra Ashcraft, ADA Coordinator of the Shelby County Judge Executive's office at (502) 633-1220 at least one week prior to the meeting so that suitable arrangements can be considered for the delivery of the service or attendance requirement prior to the activity.**