

SHELBY COUNTY OCCUPATIONAL LICENSING



"Good Land ~ Good Living ~ Good People"
419 Washington Street ~ Shelbyville, KY 40065
(502) 633-7685

Business License Renewal Form

In order for us to maintain current records, please complete the requested information below.

Business Name or Trade Name: _____ Acct #: _____

Business Owner: _____

Business address/where forms are mailed: _____

Contact information for payroll/corporate tax for operation within City of Simpsonville and/or Shelby Co

Name: _____ Phone Number: _____ Ext: _____

Address: _____

Email Address: _____ Fax: _____

Do you currently have any employees? Yes _____ No _____

Are you currently using a third party pay roll company? Yes _____ No _____

If yes, please provide the payroll company's name: _____

We are no longer conducting business in Shelby County and request the account be closed.

- Please include your \$75.00 Business Recertification Fee along with this completed form.

I certify to the best of my knowledge, the above information is true, accurate and complete.

Signature

Print Name

Date

Rusty Newton
Occupational License Fee Administrator
Phone: (502) 633-7685 rusty.newton@shelbycoky.com
Monday - Friday 8:30 am - 4:30 pm